

## SRI LANKA BUREAU OF FOREIGN EMPLOYMENT

## FORM F2

Declaration of Recruitment Charges under Section 51A (1) of the SLBFE's Act No 21 of 1985 (Amended)  
by Act No. 4 of 1994 & Act No.56 of 2009

Name of the Sri Lankan Agency .....

License No.....

Job Order No given by the S/L Dip: Mission: .....Country: .....

Job Categories: .....

	Expenses for	Amount (Rs)	Source of payment (Pl. Mark(√) in relevant cage)			Remarks
			By Employee	By Foreign Agent	By S/L Agent	
1	Visa fee					
2	Air Ticket (for dep: from S/L)					
3	Medical Report					
4	SLBFE Registration					
5	Contribution to the WWF					
6	Miscellaneous taxes					
7	Employment Contract registration					
8	Document Translation					
9	Work permit (Iquama charges)					
10	Police certificates					
11	Courier Service charges (If applicable)					
12	Communication					
13	Advertisement expenses					
14	Administrative charges					
15	Trade Test					
16	Training (pre.dep. training)					
17	Others – (Pl.Specify) ..... .....					
	Total amount (Rs)					

Note : Please submit separate F2 form if the above information is different for each job category.

Total Recruitment charges claimed per employee = Rs. ....

I declare that above information is true and correct.

Date :.....

Signature of the Licensee & seal of the Agency

**For official use only**

Recruitment Expense approved by the SLBFE = Rs..... (per employee)

SLBFE Job Order Approval No.  
.....

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Signature and seal of the Authorized Officer of the SLBFE  
Emp.No..... Date .....