

[Required Documents to apply for Dormant Insurance]

1. To apply insurance for a person, who has already departed Korea, required following documents (The person himself or principal).
 - Copy of the Passport, Copy of the bank account book (Name of the bank/ Name of the branch which opened the account/ Account number/ Name of the Account holder), Bank identification code (SWIFT or BIC code). Please note that the Name of the account should be same as the Passport.
2. For a representative to apply for insurance on behalf of a person in Sri-Lanka, who has already departed Korea, required following documents.
 - An Insurance Application form, Power of Attorney in worker's own handwriting stating his contact number, Copy of the bank account book of the representative in Korea, Copies of the National Identification cards (NIC) of the representative and the worker, If it is related to return cost Insurance; copy of the page of the passport where states the departure confirmation seal.
3. For a representative to apply for insurance on behalf of a person living abroad who has already departed Korea, required following documents.
 - An Insurance Application form, Power of Attorney in worker's own handwriting stating his contact number, Copy of the Passport, Copy of the Immigration Seal, Copy of the bank account book of the representative, Copy of the Identification Card (NIC) of the representative.
 - To submit details of an overseas account (Name of the bank/ Name of the branch which opened an account/ Account number/ Name of the account holder), Bank identification code (SWIFT or BIC code)
4. To apply insurance on behalf of a deceased person who has already departed Korea, the family of the deceased required following documents.
 - An Insurance Application form, Certificate of Confirmation of the Death, Documents certifying family relationship (Notarization of Korean Embassy in Sri Lanka is necessary), Copy of the bank account book of the applicant (Name of the bank/ Name of the branch which opened the account/ Account number/ Name of the Account holder), Bank identification code (SWIFT or BIC code).
 - To submit details of an overseas account (Name of the bank/ Name of the branch which opened the bank account/ Account number/ Name of the Account holder), Bank identification code (SWIFT or BIC code)

Along with these above the person is requested to visit HRD Korea in Sri Lanka, 171/4, 2nd Floor, Main Street, Battaramulla, Contact 0112886945

[Applicant List](#)