



**MINISTRY OF LABOUR AND FOREIGN EMPLOYMENT
SRI LANKA BUREAU OF FOREIGN EMPLOYMENT**



**Registration of qualified
training institutions for training
of Females who intend to go abroad
as Domestic Housekeeping Assistant**

One of the main objectives of the Sri Lanka Bureau of Foreign Employment which was established under the Act no. 21st of 1985 is to provide skilled Sri Lankan workers to the overseas job markets.

The SLBFE conducts pre-departure training programme for Females workers who wish to go Foreign Employment as Domestic Housekeeping Assistant. The SLBFE has decided to invite both Government and Private sector training institutions to conduct this training programme.

Accordingly, applications are invited from the training institutions registered under the Tertiary and Vocational Education Commission (TVEC) and able to provide pre-departure training for Domestic Housekeeping Assistant. (Middle East and Non- Middle East Countries) Further details could be obtained from the SLBFE official Website at www.slbfe.lk.

Submit your detailed application via e-mail or post on or before 10.09.2024 to the following address or e-mail.

Manager (Training-Domestic)
28th Floor, Mehewara Piyasa, Narahenpita.
Tel. No. : 011 2366736
E-mail : mgr_trdomestic@slbfe.lk

Sri Lanka Bureau of Foreign Employment

Local Support for Global Empowerment

No. 234, Denzil Kobbekaduwa Mawatha, Koswatta, Battaramulla.

**Hotline
1989**

www.slbfe.lk

Application to Register Eligible Training Female who Expect to go Abroad for the
Position of Domestic Housekeeping Assistant

01. Institution's Name

02. Address

03. Registration No

04. Registered Company

05. Under Registered
Government Body/Authority

06. Telephone no

07. Email

08. The size of the Building where
the course is held

09. a) The size of the classroom that the training programs will be conducted
(Please specify with length x width)

	Number of Trainees	Classroom size	Square Feet per classroom
1	Between 30 -35	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
2	Between 35 - 40	<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>

b) Size of toilet

c) Size of the bathroom

d) Details of drinking water facilities -

Tap water Well water

e) Amount of accommodation available at a time

10. Details of public passenger transport facilities -

a) Please mention the accessing route to the institution -

b) distance from the nearest city to the institution through the route -

Km m

11. Instructor's Qualification -

Instructor must be eligible and competent to teach the syllabus approved by the Tertiary
Tertiary and Vocational education Commission (TVEC). (Syllabus is provided)

Name -

Signature -

Date -